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| **Section Cover Page** |
| **Section 00 41 49**  **Unit Price**  **2018-05-30 Bid and Contract Form** |

Use this Section to prepare the bid form for a small project where the contract is to be based on a unit price arrangement. This Section provides for the submission of the bid and its acceptance (thus creating a contract) using a single "bid and contract" form. It is intended to simplify, to the extent possible, the process for formalizing a contract.

This Master Specification Section contains:

.1 This Cover Sheet

.2 Specification Section Text

**PREPARATION OF UNIT PRICE BID AND CONTRACT FORM**

Edit Page 1 to:

- Edit name and address of location where bids are to be submitted.

- Insert project name and number(s).

- Insert contract completion time.

- Make reference to allowances, if applicable.

- Make reference to any supplements to be submitted with bid form.

Complete unit price schedule on page 2, and additional pages if necessary, by inserting item no., description of work, and estimated quantity for each required unit price item. Insert appropriate page numbers at top of each page. Ensure that a lump sum for other specified work, identified at bottom of second page of blank Schedule of Prices, is always included.

Do not modify text except where indicated by square brackets. Leave blank lines for bidders to fill in. Do not complete box at bottom of form until after contract award.

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| **Change Log** |
| **Section 00 41 49**  **Unit Price**  **2018-05-30 Bid and Contract Form** |

**Change made in this Section Update (2018-05-30):**

1. Change in pronoun for Minister’s designated representative.

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**Changes made in this Section Update (2017-03-29):**

1. Added area to enter Contract ID (after the signature block for the Province)

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**Changes made in Section Update (2016-06-10):**

1. All bids will close in Edmonton. Calgary bid submission address deleted.

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**Changes made in this Section Update (2015-12-14):**

1. Modified Bidder information to add telephone no, fax no and email address.

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**Changes made in Section Update (2015-07-15):**

1. Change to “Tender Administrator” address.

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**Changes made in Section Update (2015-03-12):**

**General Changes**

1. Alberta Logo Updated
2. References to “Alberta Infrastructure” changed to “Infrastructure”
3. References to “Minister” changed to Province
4. Updated footers and Headers

**Other Changes**

* + - 1. Updated Tender Administrator contact Information
      2. Updated Addendum requirements
      3. Deleted reference to Form 00 25 14A – Confirmation of Pre-Bid Meeting Attendance
      4. Updated GST block
      5. Modified signing requirements

TO: Tender Administrator

Infrastructure

[2nd Floor, (2700)]

[Infrastructure Building]

[6950 ‑ 113 Street]

[Edmonton, Alberta T6H 5V7]

PROJECT: **[LOCATION – PROJECT TITLE]**

**[Contract Title]**

**[Secondary Contract Title]**

**Project ID:** [ ]

**Building No:** [ ] **Plan No:** [ ]

We, the undersigned, hereby agree to carry out the Work of the Contract in accordance with the Bid Documents including all issued addenda (if any), for the unit prices, lump sums, if any, and allowances, if any, set out in the Schedule of Prices, the total amount of which is:

$

    Total Amount in figures

**excluding** GST\*, and agree to complete the Work [by [                          ]] [within [   ] [days] [weeks] [months]].

The following Bid and Contract Form supplement[s] [is][are] being submitted as part of our bid submission:

1. Bid security as specified in Section 00 43 13 of the Specifications.

This bid is open to acceptance by the Province until 35 days after the bid closing time. This 'Bid and Contract Form', together with and subject to all the provisions of the Bid Documents shall, when accepted and signed by the Province, constitute a binding contract between the Contractor and Her Majesty the Queen in right of Alberta, as represented by the Minister of Infrastructure.

Executed this day of 20 .

BIDDER:

legal name (print or type)

mailing address

city, province, postal code

telephone no fax no email address

signature of Bidder's representative name and status of person signing

authorized to bind the Bidder (Printed)

Accepted and executed this day of 20     , by Her Majesty the Queen in right of Alberta, as represented by the Minister of Infrastructure or its designated representative.

signature name and title

**Contract ID:**  .

**This Contract ID must be provided on all Contract related correspondence, applications for payment and, if applicable, on each submitted Infrastructure Statutory Declaration Form.**

\* The Province represents and warrants that, as the purchaser of the Services provided under this Contract, no amount payable under this Contract is subject to the Goods and Services Tax (GST) or Harmonized Sales Tax (HST) under Part IX of the Excise Tax Act (Canada) as amended. The Government of Alberta’s GST Registration Number is 1240 72513 RT0001.

It is understood and agreed that:

.1 The unit prices, lump sums, if any, and allowances, if any, set out in the Schedule of Prices, form the basis of the bid price and shall govern in the event of conflict with any extended amounts. All extended amounts, including the total amount set out on Page 1 of this form, will be checked and, if necessary, arithmetically corrected by the Province.

.2 The unit prices include all costs and charges, including overhead and profit.

.3 Every unit price requested shall be submitted, or Bid may be rejected. Bids containing unbalanced unit prices may be rejected.

SCHEDULE OF PRICES

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Item  No. | Description of Work | Unit | Estimated  Quantity | Unit  Price | Extended  Amount |
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| Subtotal/Total Amount of Bid $ | | | | | |

SCHEDULE OF PRICES (CONT'D)

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| Item  No. | Description of Work | Unit | Estimated  Quantity | Unit  Price | Extended  Amount |
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| [ ] | All other specified work but not identified above. | Lump Sum | 1 |  |  |
|  |  |  |  |  |  |
| Subtotal/Total Amount of Bid $ | | | | | |

**SUMMARY**

1. Page [    ], Total .............................…... $

2. Page [    ], Total ...........................…….. $

TOTAL AMOUNT (Sum of extended amounts of all

Unit Prices, lump sums, allowances): $===============