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| MC900434750[1] | Consultants fill this form to request a pricing proposal when a change to work is required. You should already have an approved Change Request for this change in the work.  Delete this instruction before printing the form. (Right click, Delete Cells, Delete entire row, OK.) |

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| --- | --- | --- | --- |
| Project ID: | B0000A-0000 | Date: | Select date |
| Contract ID: | 123456 | CCN #: | 123456 |
| Contractor: | Contractor | CR #: | 123456 |
|  |  | LOA#: | 123456 |
| Project Title: | PROJECT LOCATION AND BUILDING NAME and Contract Title | | |

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| --- |
| TITLE: **Title** |
| Description of work required:  Enter description here.  **Drawings/Sketches attached:**   * List drawings here, or enter “none”. |
| **Kindly submit, on the attached form, a proposal of cost for the work described above.**   1. A price or adequate reason for not responding must be submitted within 14 days of receipt of this request for proposal. 2. Include in proposal the total effect this change will have in terms of cost and/or time. Provide a detailed breakdown of labour, equipment, and materials and provide written quotes from all sub-contractors involved in this change. |
| **ISSUED FOR PRICE PROPOSAL ONLY Unless otherwised noted, this does not constitute authorization to proceed with the work.** |